

Agenda

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Scrutiny Committee

This meeting will be held on:

Date: **Wednesday 1 February 2023**

Time: **6.00 pm**

Place: **Long Room - Oxford Town Hall**

For further information please contact:

Lucy Brown, Committee Services Officer

☎ 01865 252784

✉ DemocraticServices@oxford.gov.uk

Members of the public can attend to observe this meeting and.

- may register in advance to speak to the committee in accordance with the [committee's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

Information about speaking and recording is set out in the agenda and on the [website](#)

Please contact the Committee Services Officer to register to speak; to discuss recording the meeting; or with any other queries.

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All public papers are available from the calendar link to this meeting once published

Committee Membership

Councillors: Membership 12: Quorum 4 substitutes are permitted.

Councillor Dr Christopher Smowton
(Chair)

Councillor Lizzy Diggins (Vice-Chair)

Councillor Mohammed Altaf-Khan

Councillor Lubna Arshad

Councillor Tiago Corais

Councillor Barbara Coyne

Councillor Chris Jarvis

Councillor Edward Mundy

Councillor Lucy Pegg

Councillor Mike Rowley

Councillor Jemima Hunt

Apologies and notification of substitutes received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting. Substitutes for the Chair and Vice-chair do not take on these roles.

Agenda

	Pages
1 Apologies for absence	
2 Declarations of interest	
3 Chair's Announcements	
4 Minutes	9 - 12
<p>Minutes from 16 January 2023.</p> <p><u>Recommendation:</u> That the minutes of the meeting held on 16 January 2023 be APPROVED as a true and accurate record.</p>	
5 Work Plan and Forward Plan	13 - 22
<p>The work plan is driven to a very large extent by the Cabinet Forward Plan a summary of which is attached. The Scrutiny Committee agrees its priorities for items coming onto the Forward Plan, which then form part of its work plan.</p> <p>The Committee is recommended to:</p> <ol style="list-style-type: none">Confirm its agreement to the current priorities and the work plan both of which are attached.	
6 Oxford Local Plan 2040 Focused Consultation on Housing Need	23 - 60
<p>The Cabinet will, at its meeting on 08 February 2023, consider a report on the Oxford Local Plan 2040 Focused Consultation on Housing Need. Cllr Alex Hollingsworth, Cabinet Member for Planning and Housing Delivery, and Sarah Harrison, Planning Policy Team Leader, have been invited to present the report and to questions.</p> <p>The Committee is asked to consider the report and to agree any recommendations it wishes to make to Cabinet.</p>	
7 Site visit to Covered Market	61 - 66

The Scrutiny Officer has provided a report of the site visit to the Covered Market in September 2022. The Committee is recommended to note the report and to consider any recommendations it may wish to make.

8 Matters exempt or part exempt from publication and exclusion of the public

If the Committee wishes to exclude the press and the public from the meeting during consideration of any aspects of the preceding or following agenda item it will be necessary for the Committee to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 specifying the grounds on which their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part 1 of Schedule 12A of the Act if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(The Access to Information Procedure Rules – Section 15 of the Council’s Constitution – sets out the conditions under which the public can be excluded from meetings of the Council).

9 Implementing the Covered Market 'Masterplan'

67 - 208

Appendices 3 and 6 to this item include exempt information pursuant to Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. If the Scrutiny Committee wishes to discuss matters relating to the information set out in Appendices 3 and 6 to the report, it will be necessary for the Scrutiny Committee to pass a resolution to exclude the press and public from the meeting (as set out at agenda item 8).

The Cabinet will, at its meeting on 08 February 2023, consider a report on the Covered Market Masterplan. Cllr Susan Brown, Leader of the Council and Cabinet Member for Inclusive Economy and Partnerships, Ted Maxwell, Regeneration Manager and Emma Gubbins, Corporate Assets Lead have been invited to present the report and to questions.

The Committee is asked to consider the report on the Covered Market Masterplan and to agree any recommendations it wishes to make to Cabinet.

10 Reports for Approval

The Committee is asked to approve reports and recommendations on the following for submission to Cabinet:

- Budget review Group Report (to follow)

11 Report back on recommendations and from Scrutiny Panel meetings

Cabinet has not met since the last meeting of the Scrutiny Committee.

The Finance & Performance Panel will have met on 26 January 2023 and an update will be provided to the Committee orally.

12 Dates of future meetings

Scrutiny Committee

- 06 March 2023
- 04 April 2023

Standing Panels

Housing & Homelessness: 02 March 2023; 24 April 2023

Finance & Performance: 28 March 2023

Climate & Environment Panel: Dates for the first substantive meeting and another before the end of the municipal year are to be agreed in consultation with the Chair and Panel.

Companies Scrutiny Panel will meet on the same dates as the SJVG: 01 March 2023, 27 April 2023

All meetings start at 6.00 pm.

Information for those attending

Recording and reporting on meetings held in public

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.